

**Salem Contributory Retirement Board  
Meeting of March 27, 2024**

**12:00 p.m.**

**being held via Microsoft Teams webinar**

**(for instructions on how to attend the meeting webinar, please see the Meeting Notice posted on  
www.salemretirement.org):**

**Agenda for March Board Meeting**

**Agenda Item 1..... PRIM Board Update**  
Presentation to the Board given by Francesco Daniele, Director of Client Service for PRIM

**Agenda Item 2.....Regular Matters of Business**  
Approval of all minutes of the Regular Meeting held on February 28, 2024  
Approval of all March Warrants  
Acknowledgement of March Refunds and Transfers  
Acknowledgement of all recent enrollments  
Acknowledgement of recent retiree and member deaths  
Approval of benefit calculation results for:  
Peter V. Digiacomo Jr. and Michael Carritte

**Agenda Item 3..... Treasurer’s Report**  
Treasurer’s Report on January account reconciliation

**Agenda Item 4..... Executive Director’s Report**  
The Executive Director’s Report on the financial condition of the SCRB and other matters of interest to the Board

**Agenda Item 5.....PERAC Memos**  
Review of any relevant PERAC Memos

**Agenda Item 6.....2023 Annual Statement**  
Presentation of the 2023 Annual Statement to the Board

**Agenda Item 7.....2024 Spring MACRS Conference and Trustee Educational Session**  
Vote to approve travel to attend the 2024 MACRS Kevin J. Regan Annual Conference and Trustee Educational Session being held on Saturday, June 1<sup>st</sup> through Wednesday, June 5<sup>th</sup>

**Agenda Item 8.....Old Business**

**Agenda Item 9.....New Business**

**Background Material:**

- February Meeting Minutes
- February Executive Session Minutes
- March Warrants
- Refunds and Transfers Report
- Enrollment Report
- Deceased Report
- Benefit Calculation Results
- Treasurer’s Report
- Executive Director’s Report
- PERAC memos
- 2023 SCRB Annual Statement

**Next meeting schedule**

**TBD**

**Know Your Rights Under the Open Meeting Law M.G.L. c.30. § 18-25**