

**Salem Contributory Retirement Board**

**Meeting of February 28, 2024**

**12:00 p.m.**

**being held via Microsoft Teams webinar**

**(for instructions on how to attend the meeting webinar, please see the Meeting Notice posted on  
www.salemretirement.org):**

**Agenda for February Board Meeting**

**Agenda Item 1..... PRIM Board Update**  
Presentation to the Board given by Francesco Daniele, Director of Client Service for PRIM

**Agenda Item 2.....Regular Matters of Business**  
Approval of minutes of the Regular Meeting held on January 24, 2024  
Approval of all February Warrants  
Acknowledgement of February Refunds and Transfers  
Acknowledgement of all recent enrollments  
Acknowledgement of recent retiree and member deaths  
Approval of benefit calculation results for:  
Matthew Killen and Michael Jaras

**Agenda Item 3..... Treasurer’s Report**  
Treasurer’s Report on December and January account reconciliation

**Agenda Item 4..... Executive Director’s Report**  
The Executive Director’s Report on the financial condition of the SCRB and other matters of interest to the Board

**Agenda Item 5.....PERAC Memos**  
Review of any relevant PERAC Memos

**Agenda Item 6.....Executive Session**  
Executive Session under Purpose 7 of the Open Meeting Law and in compliance with exemption (c) of the Public Records Law (G.L. c. 4, s. 7(26)(c)) exempting personnel and medical files or information and other materials or data relating to a specifically named individual, the disclosure of which may constitute an unwarranted invasion of personal privacy  
Review of application(s) filed on behalf of: Dean R. Larrabee

**Agenda Item 7..... Electronic Signatures Supplemental Regulation**  
Review of the approved SCRB Supplemental Regulation of Electronic Signatures as approved by PERAC

**Agenda Item 8..... Complaint Against hrMecca**  
Discussion and review of the complaint filed against hrMecca by Pension Technology Group LLC

**Agenda Item 9.....Old Business**

**Agenda Item 10.....New Business**

**Background Material:**

- January Meeting Minutes
- February Warrants
- Refunds and Transfers Report
- Enrollment Report
- Deceased Report
- Benefit Calculation Results
- Treasurer’s Report
- Executive Director’s Report
- PERAC memos
- Electronic Signatures Supplemental Regulation

**Next meeting schedule**

**TBD**