

**Salem Contributory Retirement Board**

**Meeting of September 26, 2023**

**12:00 p.m.**

**being held via Microsoft Teams webinar**

**(for instructions on how to attend the meeting webinar, please see the Meeting Notice posted on  
www.salemretirement.org):**

**Agenda for September Board Meeting**

**Agenda Item 1.....Executive Session**

Executive Session under Purpose 7 of the Open Meeting Law and in compliance with exemption (c) of the Public Records Law (G.L. c. 4, s. 7(26)(c)) exempting personnel and medical files or information and other materials or data relating to a specifically named individual, the disclosure of which may constitute an unwarranted invasion of personal privacy

Review of application(s) filed on behalf of: Charles Jeffrey; Patrick S. Hagen

**Agenda Item 2.....Software Vendor Review**

Review and discussion of pension software provider quotes and proposals

**Agenda Item 3.....Electronic Signatures**

Discussion of and vote on draft supplemental regulation regarding the use of electronic signatures by the Board

**Agenda Item 4.....Legal Update**

Update on legal cases and matters pertaining to the SCRB

**Agenda Item 5.....Regular Matters of Business**

Approval of minutes of the Regular Meeting held on August 30, 2023

Approval of all September Warrants

Approval of recent applications to purchase service

Acknowledgement of all recent enrollments

Approval of benefit calculation results

**Agenda Item 6.....Treasurer's Report**

Treasurer's Report on August account reconciliation

**Agenda Item 7.....Executive Director's Report**

The Executive Director's Report on the financial condition of the SCRB and other matters of interest to the Board

**Agenda Item 8.....PERAC Memos**

Review of any relevant PERAC Memos

**Agenda Item 9.....Old Business**

**Agenda Item 10.....New Business**

**Background Material:**

- August Meeting Minutes
- September Warrant
- Service Purchase Applications
- Benefit Calculation Results
- Enrollment Report
- Treasurer's Report
- Executive Director's Report
- PERAC memos

**Next meeting schedule**

**TBD**

**Know Your Rights Under the Open Meeting Law M.G.L. c.30. § 18-25**