

SALEM RETIREMENT BOARD
OPEN SESSION MEETING MINUTES
MARCH 30, 2022
11:30 A.M.

In attendance at this regular meeting of the Salem Retirement Board (“the Board”), via zoom webinar, were Dominick Pangallo (Chair), Anna E. Freedman, Robert W. Callahan, Sarah M. Hayes, and Matt Veno

Also in attendance were Board Attorneys Thomas F. Gibson and Gerald McDonough, Board Treasurer Kathleen McMahon and Executive Director Paul Findlen

Remote Participation Announcement

Mr. Pangallo announced that, “pursuant to Governor Baker’s March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §20, and the Governor’s March 15, 2020 Order imposing strict limitations on the number of people that may gather in one place, and the signing of Chapter 22 of the Acts of 2022, which includes an extension, until July 15th, 2022, of the remote meeting provisions of his March 12, 2020, Executive Order Suspending Certain Provisions of the Open Meeting Law, this meeting of the Salem Contributory Retirement Board is being conducted via remote participation. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings as provided for in the Order. Persons who would like to listen or view this meeting while in progress may do so by visiting <https://zoom.us/join>, entering meeting ID # ‘868 8038 0857’ as directed on the webpage, and clicking ‘Join’. Follow the on-screen instructions to join the meeting. You can also dial a toll-free phone number at 833-548-0276 to join the meeting. When prompted, enter meeting ID # ‘868 8038 0857’ and then follow the instructions to join the meeting. All votes taken by this body shall be by roll call vote. To offer public comment, participants may click the ‘Raise Hand’ button or, if on the phone, may press *9 to raise their hand to speak.”

I. Fifth Member Interviews

Mr. Findlen announced to the Board that Vincent Malgeri had withdrawn his application to serve as the Fifth Member of the Board. On a motion made by Mr. Pangallo and seconded by Ms. Freedman, the Board voted by roll call: Mr. Callahan, yes, Ms. Freedman, yes, Ms. Hayes, yes, Mr. Pangallo, yes, to appoint Matt Veno to serve as the Fifth Member of the Board for the remainder of a term that commenced on March 24, 2022, and is set to expire as of March 24, 2025. Mr. Veno did not participate in the discussion, nor did he participate in the vote to appoint the Fifth Member of the Board.

II. Executive Session

On a motion made by Ms. Freedman and seconded by Mr. Callahan, the Board voted by roll call to enter into Executive Session under Purpose 7 of the Open Meeting Law and in compliance with exemption (c) of the Public Records Law (G.L. c. 4, s. 7(26)(c)) exempting personnel and medical files or information and other materials or data relating to a specifically named

individual, the disclosure of which may constitute an unwarranted invasion of personal privacy. On roll call, the vote was as follows:

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|--------|-------------------------|-----|
| VOTED: | Robert W. Callahan | Yes |
| | Anna E. Freedman | Yes |
| | Sarah M. Hayes | Yes |
| | Matt Veno | Yes |
| | Chair Dominick Pangallo | Yes |

At approximately 11:35 a.m. the Board went into Executive Session. The Chair stated that the Board would return to Open Session.

At approximately 11:44 a.m. the Board reconvened in Open Session and the Chair announced the Board's actions during Executive Session on the following items:

INVOLUNTARY ACCIDENTAL DISABILITY RETIREMENT

1. Paul L. Michaud Jr.

The Board reviewed an involuntary retirement application for Accidental Disability Retirement benefits submitted on behalf of Paul L. Michaud Jr., Firefighter for the City of Salem, by his employer, the City of Salem Fire Department, along with a statement submitted by Mr. Michaud's employer, an official job description, as well as an injury report and various medical records. The Board also reviewed the medical panel results submitted on behalf of Mr. Michaud. On a motion made by Mr. Callahan and seconded by Ms. Hayes, to accept the medical panel certifications submitted on behalf of Paul L. Michaud Jr., Firefighter for the City of Salem, and approve the application for Involuntary Accidental Disability Retirement, the roll call vote was as follows:

| | | |
|--------|-------------------------|-----|
| VOTED: | Robert W. Callahan | Yes |
| | Anna E. Freedman | Yes |
| | Sarah M. Hayes | Yes |
| | Matt Veno | Yes |
| | Chair Dominick Pangallo | Yes |

IX. New Business (taken out of order)

Attorney Gibson discussed a direct deposit scam that had impacted some boards and reported that, fortunately, the scam was unsuccessful. Attorney Gibson also discussed the changes to the Open Meeting Law, as laid out in Chapter 22 of the Acts of 2022. Attorney Gibson informed the Board that the SJC is taking up a case on May 6th, that may impact whether or not the buyouts of unused vacation and sick leave at the time of retirement may be included in a member's regular compensation. Attorney McDonough reported that the DALA hearing regarding Randell Comito's appeal of the Board's decision to deny his application for Accidental Disability Retirement benefits went well.

III. Regular Matters of Business

Meeting Minutes

The minutes of the previous Board meeting, held on February 23, 2022, were reviewed. On a motion made by Mr. Callahan and seconded by Mr. Veno, the Board voted by roll call: Mr. Callahan, yes, Ms. Freedman, yes, Ms. Hayes, yes, Mr. Veno, yes, Mr. Pangallo, yes, to approve the February meeting minutes as submitted. Upon further discussion, Ms. Freedman requested that the February meeting minutes be amended to reflect the request she made to Segal to include funding schedule options which reflect an investment return assumption below seven percent. Mr. Veno made a motion to reconsider the approval of the February meeting minute, which was seconded by Ms. Freedman. The Board voted by roll call: Mr. Callahan, yes, Ms. Freedman, yes, Ms. Hayes, yes, Mr. Veno, yes, Mr. Pangallo, yes, to approve the February meeting minutes as amended to reflect Ms. Freedman's request. The minutes will be amended and reviewed at the April Board meeting.

Monthly Warrants

The warrants for the month of March were reviewed. On a motion made by Ms. Hayes and seconded by Mr. Callahan, the Board voted by roll call: Mr. Callahan, yes, Ms. Freedman, yes, Ms. Hayes, yes, Mr. Veno, yes, Mr. Pangallo, yes, to approve the March warrants as amended.

Applications to Purchase Service

The Board did not take up any new applications to purchase service.

Recent Enrollments

All recent new enrollments were reviewed. On a motion made by Ms. Freedman and seconded by Mr. Callahan, the Board voted by roll call: Mr. Callahan, yes, Ms. Freedman, yes, Ms. Hayes, yes, Mr. Veno, yes, Mr. Pangallo, yes, to acknowledge the new enrollments as submitted.

Benefit Calculation Results

All benefit calculation results for the month of March were reviewed and, on a motion made by Mr. Veno and seconded by Mr. Callahan, the Board voted by roll call: Mr. Callahan, yes, Ms. Freedman, yes, Ms. Hayes, yes, Mr. Pangallo, yes, Mr. Veno, yes, to approve the March benefit calculation results for Richard Osgood; Jeffrey Brown; Carol Kelley; Patricia Robertie; and Paul J. Gallant, as submitted

IV. Treasurer's Report

The Board reviewed the reconciliation report for the month of February, prepared by Board Treasurer, Kathleen McMahon. On a motion made by Ms. Freedman and seconded by Ms. Hayes, the Board voted by roll call: Mr. Callahan, yes, Ms. Freedman, yes, Ms. Hayes, yes, Mr. Veno, yes, Mr. Pangallo, yes, to accept the Treasurer's Report as submitted.

V. Executive Director's Report

Mr. Findlen presented the Board with a report on all cash receipts for the month of February, as well as a trial balance for the month of February. Mr. Findlen also presented the Board with a monthly expenditure report for the month of February for the Board's review. The Board reviewed monthly statements of the SCRB's investment in the PRIT Core Fund, prepared by the MA PRIM Board. The PRIT Core Fund experienced a loss of approximately 1.06% in the month

of February, lowering the Fund's calendar year to date performance to a loss of 3.74%. On a motion made by Mr. Veno and seconded by Mr. Callahan, the Board voted by roll call: Mr. Callahan, yes, Ms. Freedman, yes, Ms. Hayes, yes, Mr. Veno, yes, Mr. Pangallo, yes, to acknowledge the Executive Director's Report.

VI. PERAC Memos

The Board discussed PERAC memo 9, as well as PERAC Pension Update 59.

VII. 2021 Annual Statement

Mr. Findlen presented the Board with the 2021 Annual Statement of the Financial Condition of the Salem Contributory Retirement Board. Mr. Findlen briefly outlined the methodology used to perform the annual statement balance tests and gave the Board an overview of the accounting procedures used to account for the activity that takes place within each fund from year to year. Mr. Findlen gave a brief explanation of the six funds that represent the total assets of the SCRB, and the manner in which they are impacted by the Board's disbursements and receipts. Mr. Findlen also noted the relationship between the Expense Fund Disbursements account and the SCRB's operating budget. On a motion made by Mr. Callahan and seconded by Ms. Freedman, the Board voted by roll call: Mr. Callahan, yes, Ms. Freedman, yes, Ms. Hayes, yes, Mr. Veno, yes, Mr. Pangallo, yes, to accept the 2021 Annual Statement of the Financial Condition of the Salem Contributory Retirement Board.

VIII. Old Business

There were no old business matters that required the Board's attention.

IX. New Business

Mr. Callahan discussed the importance of the COLA and increasing the COLA base to the participants of the system. Mr. Callahan noted that there are a significant number of retirees whose benefits are below \$25,000 and that, relative to their benefits, an increase to the COLA base would have a meaningful impact on their retirement allowances. The Board also discussed the upcoming Spring MACRS Kevin J. Regan Spring Conference, which will be held on June 13th through June 15th 2022. A vote to approve travel to the conference will be added to the April agenda. The Board scheduled its next regular meeting, which will be held on Wednesday, April 27^h, 2022, at 12:00 p.m.

On a motion made by Mr. Callahan and seconded by Mr. Freedman, the Board voted by roll call: Mr. Callahan, yes, Ms. Freedman, yes, Ms. Hayes, yes, Mr. Veno, yes, Mr. Pangallo, yes, to adjourn the meeting at 12:29 p.m.

Dominick Pangallo, Chair

Anna E. Freedman

Robert W. Callahan

Sarah M. Hayes

Matt Veno

Documents used in SCRB Board meeting of March 30, 2022

- Agenda for March 30, 2022 SCRB Board meeting
- Open Session minutes of February 23, 2022 SCRB Board meeting
- February Cash Disbursements Warrant
- New Member Enrollment Report
- Benefit Calculations Results Report
- February Treasurer's Report
- February Cash Receipts
- February Trial Balance
- February monthly expenditure report
- PRIT Fund February Statement
- PRIM Performance Update
- PERAC Memo 9.2022
- PERAC Pension News No. 59
- 2021 Annual Statement